



## Welcome to the 2016 Buffalo Brewers Festival @ Outer Harbor -- Thanks for your participation!!

### Load-in, Check-in, Parking, Load-out

- Please arrive for load-in and begin setup at or after 11:00am Saturday morning. Access to the grounds are on the north side of Wilkeson Point (see map).
- Check-in with Load-in coordinator at entrance and proceed as directed to your designated space.
- There will be no vehicles on the festival grounds after 2:00pm, at which point they must be moved to the regular parking area.
- Please have your space/food truck in order and open by 3pm on Saturday June 18, 2016.
- You should be open from event opening to closing regardless of the weather. Any deviation from posted hours should be approved by BNBA management.
- Please do not begin to break down your exhibit until 7PM. Security will determine when vehicles may be brought onto the grounds to break down/load-out.

*Please make sure you bring in everything you may need BEFORE 2:00pm as it will be very difficult thereafter.*

### Admission/Staffing

- Please bring only the staff you specified on the application
- You will be issued non-transferable wristbands on entry at check-in.
- There is no parking on festival grounds other than food trucks.

### Booth Space and Clean-up

- In fairness to others, please stay within your allotted booth space.
- You will be responsible for furnishing all decorations, materials, and attractive signs for exhibition of products.
- Please do not bring or use any type of sound system unless otherwise approved.
- Please do not sell or exhibit any product not specifically agreed upon.
- Trash must be bagged or bundled for collection.
- Please return your space to the condition in which it was found prior to the event.

### Tickets/Pouring

- Tables are provided for brewers only - vendors must bring their own.
- BNBA Volunteers will be assigned to help pour. Volunteer captains will be assigned to oversee volunteers.
- General admission ticket holders will be issued a sampling glass and 20 drink token tickets, each ticket redeemable for one sample. Additional tickets will be available for purchase.
- Wristbands (need color) will be issued to Designated Driver ticket holders -- please do not serve!
- Please do not serve anyone you believe to be intoxicated -- let the volunteer captain, BNBA management and/or festival security know so we can deal with the person appropriately.
- Pouring will cease at 7:00pm -- we will uncouple all kegs quickly.

### General Policies

- Pets are not permitted on the grounds.
- Smoking is strictly prohibited under any festival tents. Smoking is permitted in designated areas only.
- There is no electricity or running water available on the festival grounds.
- Please report any disputes or problems to you volunteer captain, BNBA management and/or festival security.
- There will be a PA system at the info center if needed.
- There will be EMTs on hand if needed.

### Contact List

- Rob Free, BRG: Operations, Security, Admissions - 716.818.3123 rfree@bisons.com
- Willard Brooks, BNBA: President - 510.612.8951 wbrooks@gmail.com
- Scott Russell, BNBA: Event Chair - 716.949.9535 scotttrussellBNBA@gmail.com
- Scott McMillan, BNBA: Volunteers - 804.591.5252 buffalobeerleague@yahoo.com
- Ted Hawley, BNBA: Vendors, Exhibitors 585-813-5389 ted@nycraftmalt.com



**Buffalo Brewers Festival Site Plan and Parking**

