

# **Volunteer Registration**

VolunteerName:	
Organization:	
Cell Number: _	
E-mail:	

#### Check-In/Orientation

You will need to **check in no later than 2:00PM** and attend a brief orientation meeting. The location of the volunteer check-in area will be at the information booth (see map online). We count on your presence and your prompt arrival. If your schedule changes, **please contact us immediately!** Volunteers that do not contact us with schedule change and do not show up on time will be removed from the volunteer team and not be allowed to participate. At check in you will be given a t-shirt and assigned your pouring station or job duty. Volunteers are **NOT** allowed to pick and choose their desired station.

## T-Shirt/Clothing

Your volunteer t-shirt is your uniform. You must wear it at all times when you are working. You will receive an event t-shirt when you check in at the beginning of your shift. Your pants, skirt and the rest of your clothing must be appropriate for the position you are in.

## Responsibilities

Your main responsibility as a volunteer is to offer assistance and information to our guests and brewers in your assigned area. Please be courteous and helpful to all participants and offer any assistance to those with special needs.

### **On-Duty Rules**

- 1. Volunteers **may not** (under any circumstances) over indulge. Over indulgence on site (or the appearance or suggestion of over indulgence) will result in immediate removal from the event and future events. Remember, as a BNBA volunteer we expect that you adhere to all rules & regulations while representing the Buffalo Brewers Festival to the public. Anyone taking advantage of this policy will be escorted out of the event. If you taste, **you must taste conservatively**.
- 2. Don't hesitate to find security and or festival organizers if people are being unruly, disrespectful, dangerous or way to intoxicated.
- 3. Don't leave your station unattended
- 4. Taps, Tap handles, signs, posters, advertisements beer pouring equipment etc. are property of the individual breweries or distributors and are only to be removed by said entities.

### **Arrival & Breaks**

Please allow adequate time to allow for parking and check-in at least 45 minutes prior to your scheduled shift time. Your breaks will be coordinated by your captain.

### **Volunteer Benefits**

Due to the nature and location of the event we will not be able to do an after party directly following the festival. A volunteer appreciation party is being planned at Pettibone's on Saturday, October 22nd -- mark your calendars!. More information will be provided to the email above.

Volunteer	Date



