



Welcome to the 2018 Buffalo Brewers Festival @ Canalside - Thank you for your participation!

*(see bottom of this document for the site map)*

#### **Load-in, Check-in, Parking, Load-out**

- Please arrive for load-in and begin setup between 12 – 2:45pm Saturday afternoon. Access to the grounds will be via Lloyd Street. Unload at Prime and Perry and exit via Perry (see Site Map).
- Check-in with Load-in coordinator at entrance point (see Site Map) and proceed as directed to your designated space.
- There will be no vehicles on the festival grounds after 2:45pm, at which point they must be moved to a parking area.
- Please have your space/food truck in order and open by 3:30pm.
- You should be open from event opening to closing regardless of the weather. Any deviation from posted hours should be approved by BNBA management.
- Please do not begin to break down your exhibit until 7pm. Security will determine when vehicles may be brought onto the grounds to break down/load-out. Load out will be same process as load in. Please have everything out by 9pm.

#### **Admission/Staffing**

- Please bring only the staff you specified on the application. Additional staffers will require tickets.
- You will be issued non-transferable wristbands upon entry at check-in.
- There is no parking allowed on festival grounds other than food trucks.

#### **Booth Space and Clean-up**

- In fairness to others, please stay within your allotted booth space.
- You will be responsible for furnishing all decorations, materials, and signage for exhibition of products.
- Please do not bring or use any type of sound system unless otherwise approved.
- Please do not sell or exhibit any product not specifically agreed upon.
- Trash must be bagged or bundled for collection.
- Please return your space to the condition in which it was found prior to the event.

#### **Tickets/Pouring**

- Tables are provided for brewers / F2P only - vendors must bring their own.
- General admission ticket holders will be issued a sampling glass and 20 drink tickets. Each ticket is redeemable for one sample. Additional tickets will be available for purchase.
- Wristbands will be issued to Designated Driver ticket holders - please do not serve!
- Please do not serve anyone you believe to be intoxicated. Be sure to notify BNBA management and/or festival security immediately so we can deal with the person appropriately.
- Pouring will cease at 7pm - we will uncouple all kegs quickly.



### General Policies

- Pets are not permitted inside the event.
- Smoking is prohibited at Canalside.
- There is no electricity or running water available on the festival grounds.
- Please report any disputes or problems to your volunteer captain, BNBA management and/or festival security.
- There will be EMTs on hand if needed.

### Contact List

- Jeff Ware, BNBA Event Chair - 716-597-9179 [jeffware@resurgencebrewing.com](mailto:jeffware@resurgencebrewing.com)
- Brad Menza, BRG: Operations, Security, Admissions – 716-208-6155 [brad@canalsidebuffalo.com](mailto:brad@canalsidebuffalo.com)
- Tim Herzog - BNBA President - 716-998-4502 [tim.herzog@flyingbisonbrewing.com](mailto:tim.herzog@flyingbisonbrewing.com)
- Ted Hawley, BNBA: Vendors, Exhibitors - 585-813-5389 [ted@nycraftmalt.com](mailto:ted@nycraftmalt.com)





**LOAD IN/OUT ROUTE**  
 Perry to Prime to Lloyd  
 Brewery/Vendor Load-In is 12:00PM until 2:45PM  
 Please enter via Lloyd Street, left onto Prime and Left onto Perry.  
 Please unload in a timely manner.  
 No on site parking is available.

**MAIN TENT**  
 Holds 12-15 Breweries

**BT = BREWERS TENT**  
 Holds 12-15 Breweries

**F2P = FARM TO PINT**  
 Two 10' x 20' Tents

**INF. = INFO/VOTING**  
 One 10' x 10' Tent

**ADMISSIONS/CHECK-IN**  
 One 10' x 20' Tent  
 2 Tables & 4 Chairs

● = PUB TABLES

